

Title:

Team Members:

Lead:

1. Background: What are you talking about and why?

2. Current Conditions: What are you observing?

3. Goals or Target Conditions - What specific outcome is required and why?

4. Analyze the root cause – why does this problem or issue exist?

5. Recommended Experiments (countermeasures)?

6. Plan: How will you implement your experiment?

7. Follow-up: